



مدرسة الفرقان لتحفيظ القرآن

Al-Furqan Quran Academy

4430 St. James St.; Detroit, MI 48210

Phone: (313) 584-4464; Fax: (313) 216-1984

www.quran-institute.org; Email: principal@quran-institute.org

## Tuition & Payment Policy 2023-2024

### Application Fee:

A **non-refundable** application fee of \$200.00 per student is due for all new families at the time of application submission. \_\_\_\_\_ **[First & Last Initials]**

### Book and Technology Fee:

A **non-refundable** Book and Technology Fee of \$300.00 to cover the cost of books and materials. This amount is due as a down payment at the time of enrollment. \_\_\_\_\_ **[First & Last Initials]**

### Scholarship:

Al-Furqan Quran Academy School is proud to offer scholarships to students who are in financial need, are doing well academically and who are self-disciplined. The scholarship amount may not exceed \$1,000/student/year. All students receiving scholarships are on **probation period for 60 days** from the first day of school. If for any reason, the student fails to keep up with the scholarship criteria, the school reserves the right to withdraw scholarships at any time. **The scholarship cannot be combined with other discount.** \_\_\_\_\_ **[Initials]**

The following criteria must be met in order to be granted an Al-Furqan Quran Academy scholarship:

- Demonstrate financial need
- Be self-motivated and self-disciplined
- Be able to pass all Quran exams with a minimum of 80%.
- Do well academically with no grades under a “B”.
- Punctual, regular attendance
- Parent volunteer hours

Scholarships are on a first come first serve basis. The last day to complete the scholarship application and submit all documents is August 25, 2023.

The following documents must be submitted in order for the student(s) to be considered for an Al-Furqan Quran Academy’s scholarship:

- completed Enrollment application form
- completed scholarship application form
- most recent federal tax return
- Parent volunteer hour’s agreement
- W-2 Wage statements  
(From both parents/guardians if applicable)
- Student(s’) report cards/transcripts
- 2 teacher recommendation

Parents who receive a scholarship should volunteer for at least 15 hours for any of the school events. \_\_\_\_\_ **[First & Last Initials]**



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**Annual tuition rates for the 2023-2024 school years are \$4,500 per student for Pre-K through 8<sup>th</sup> grade program.**

**Down payment:**

The non-refundable Book and Technology Fee for each enrolled student must be paid in advance as a down payment in order to keep your student's space in the school. \_\_\_\_\_ **[Initials]**

**Payment options:**

- Lump Sum:** Tuition is due in full by the first day of school, and a 3% discount is applied. One payment of \$ 4365 for Pre-K through 8<sup>th</sup> grade.
- Installments:** The total tuition due will be divided into six installments. Each installment is due by the first day of each month; all payments will be received no later than March 1, 2024. \$1400 is due upon registration and the remaining six payments will be \$600 for Pre-K through 8<sup>th</sup> grade program.

**Payment methods:**

Tuition should be paid by credit card, check, or cash. Payments are due by the 1<sup>st</sup> day of every month. One-time payments must be made during working school hours when the office is open. Please make checks payable to the **Quran Institute of America**. A 3% charge will be added into every credit card transaction.

**Late fees:**

Tuition is due on the **first day** of each month. **A late fee of \$30 will be charged for late payments.** Checks returned for lack of funds by the bank will be charged a \$30 service fee and must be replaced within 5 working days. Personal checks will not be accepted thereafter as a payment method. \_\_\_\_\_ **[Initials]**

**Withdrawal from school/tuition refund policy:**

Students who withdraw from school will be obligated to pay a certain percentage of the full tuition. Students leaving before:

- October 1, 2023, will be obligated to pay 25% (\$1,125) of the full tuition amount.
- November 1, 2023, will be obligated to pay 50% (\$2,250) of the full tuition amount.
- December 1, 2023, will be obligated to pay 75% (\$3,375) of the full tuition amount.
- January 1, 2024 will be obligated to pay 100% (\$4,500) of the full tuition amount.

\_\_\_\_\_ **[Initials]**

**Delinquent accounts at year's end:**

If an account remains delinquent at the end of the school year, student's records will be with-held until payment is received, and the account will be subject to further legal action. The student will not be able to enroll at Al-Furqan Quran Academy in September if there is a past due account. \_\_\_\_\_ **[Initials]**



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### Enrollment Contract 2023-2024

Thank you for enrolling your student, **Student Name:** \_\_\_\_\_ **Grade:** \_\_\_\_\_, at Al-Furqan Quran Academy. In order to secure your student's enrollment for this year, please complete and sign this contract and return the original to the school office. Please keep a copy for your records.

**Annual tuition rate for the 2023-2024 school year is \$4,500 per student for Pre-K through 8<sup>th</sup> grade, regardless of the number of students attending Al-Furqan Quran Academy.**

The school's curriculum includes Quran, Arabic, Islamic studies, English Language Arts, Math, Science, Social Studies, Computer/Technology, and Physical Education.

Upon acceptance of this Enrollment Contract by Al-Furqan Quran Academy the undersigned agrees to make tuition payments as specified below:

Please check one option.

- Lump Sum:** Tuition is due in full by the first day of school, and a 3% discount is applied. One payment of \$ 4365 for Pre-K through 8<sup>th</sup> grade.
  
- Installments:** The total tuition due will be divided into six installments. Each installment is due by the first day of each month; all payments will be received no later than March 1, 2024. \$1400 is due upon registration and the remaining six payments will be \$600 for Pre-K through 8<sup>th</sup> grade program.

I understand that, upon acceptance of this Enrollment Contract by both parties, a place will be reserved in the school for the above student. Furthermore, I understand that any student who withdraws from school after the first week of class will be obligated to pay a certain percentage of the full tuition. Students leaving before:

- October 1, 2023, will be obligated to pay 25% (\$1,125) of the full tuition amount.
- November 1, 2023, will be obligated to pay 50% (\$2,250) of the full tuition amount.
- December 1, 2023, will be obligated to pay 75% (\$3,375) of the full tuition amount.
- January 1, 2024 will be obligated to pay 100% (\$4,500) of the full tuition amount.

\_\_\_\_\_ **[Initials]**

It is further agreed that, in the event a tuition payment is not made, a notice to that effect will be sent to the parent(s)/guardian(s), and a late fee of \$30 will be charged for each payment received after the due date (1<sup>st</sup> of each month September to March).

If, within the next seven days, payment and/or payment arrangements **provided in writing** are not made, the student may be denied the right to attend Al-Furqan Quran Academy, and all of the student's school records will be with-held. I understand that by signing this Enrollment Contract, I am agreeing to accept the rules and regulations of this institution and the payment schedule set forth herein.

Parent/Guardian signature: \_\_\_\_\_ Date: \_\_\_\_\_

Administrator signature: \_\_\_\_\_ Date: \_\_\_\_\_